



# FOR ACADEMIC ADVISORS

## SESSIONS OFFERED:

**WEDNESDAY, 9/15                      2:00-3:30 P.M.                      HEARNES 301**

**TUESDAY, 9/21                      1:00-2:30 P.M.                      POPPLEWELL 307**

**IMPORTANT NOTE: THIS IS A REQUIRED TRAINING TO OBTAIN “ADVISOR” ACCESS AND BE ASSIGNED ADVISEES. BASIC TRAINING IS ALSO AVAILABLE ONLINE—CONTACT ELAINE BRYANT FOR ACCESS.**

**THE SAME INFORMATION WILL BE PRESENTED AT EACH SESSION SO NO NEED TO ATTEND MORE THAN ONE SESSION. CONTENT WILL INCLUDE FOUNDATIONS OF ADVISING, ADVISING SPECIAL POPULATIONS, ADVISOR RESPONSIBILITIES AND BEST PRACTICES, AND PLACEMENT GUIDELINES.**

**GRIFFON GPS TRAINING, SCHEDULE PLANNER, AND GOLDLINK TRAINING ARE NOT INCLUDED AS PART OF THIS TRAINING SO PLEASE REFER TO THOSE HANDOUTS FOR DATES/TIMES/LOCATIONS FOR TRAINING.**

**CONTACT ELAINE BRYANT, DIRECTOR OF ATLAS (X5636 OR [BRYANT@MISSOURIWESTERN.EDU](mailto:BRYANT@MISSOURIWESTERN.EDU)) IF YOU HAVE ANY QUESTIONS.**