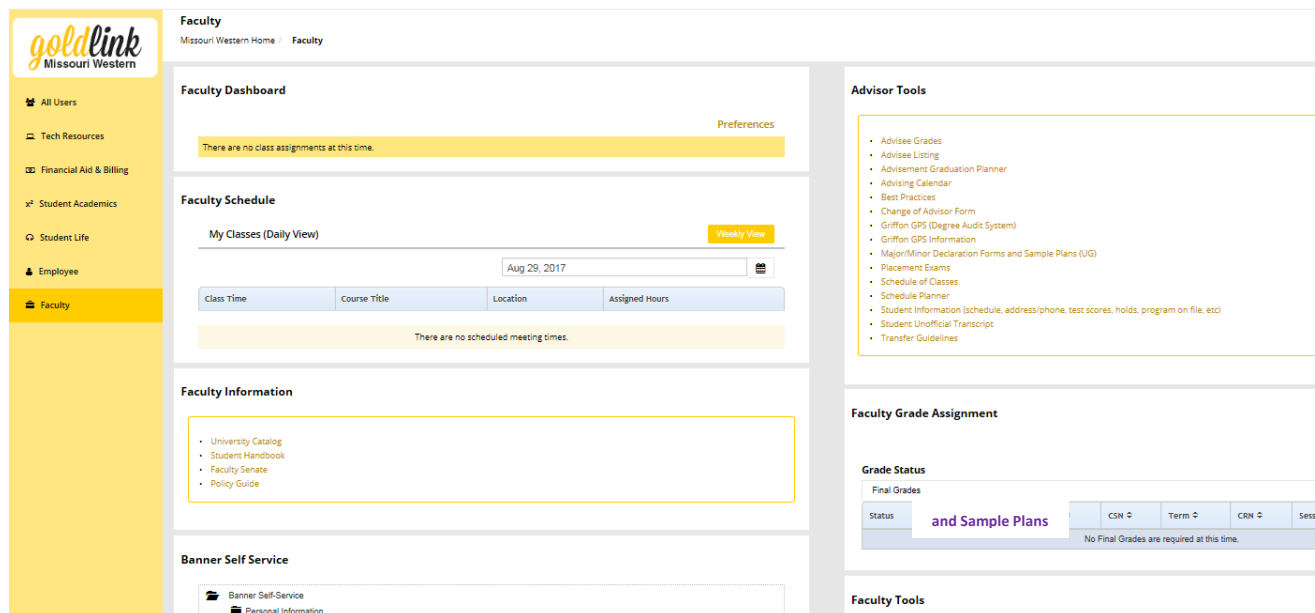


# Goldlink Advisor Tools:



- Advisee Grades – Advisors can check your advisees’ mid-term and final grades
- Advisee Listing – Advisors can see information on all advisees
  - Major intended or declared
  - Holds
  - Test scores (also shows math, reading and English placement scores)
  - Transcript (unofficial)
  - Alternate PIN (only shows newer PIN after student is registered for the new term)
  - Can display a list of all current advisee’s email accounts for mass emailing to advisees
- Advisement Graduation Planner - form for students to use when preparing their degree plan
- Advising Calendar – links to the current advising calendar with important dates for students and advisors to be aware of
- Best Practices – provides best practices for faculty and staff advisors to follow
- Change of Advisor Form – Electronic form that replaced the paper forms; students do not have access to this electronic form; once the student’s advisor is changed on the system, an automatic email is generated to the student, the new advisor and the previous advisor
- Course Substitution & Waiver Form – Dynamic form for advisors to use when requesting a substitution for a course; this is cycled through for proper signatures and ends up with the Registrar’s Office
- Griffon GPS (Degree Audit System)
- Griffon GPS Information – has training videos and training manual for advisors
- Major/Minor Declaration Forms and Sample Plans (UG) - Major/Minor forms and Sample Plans for all majors
- Placement Exams – information on math and writing placement testing
- Schedule of Classes - Link to the system for the schedule of classes

- Schedule Planner (Advisor Mode) – links to a program that helps build schedules for students with the courses they have been advised to take; the classes can be stored to the student's G# through this mode
- Student Planner (Guest Mode) – links to the program but does not store the classes to the student's G#
- Student Information (schedule, address/phone, test scores, holds, program on file, etc.)
- Student Unofficial Transcript
- Transfer Guidelines – Links to the interactive site where advisors can pull up any institution that MWSU has entered into an articulation agreement with regarding which courses will transfer between the two institutions
  - Shows full sheet for general studies for most institutions
  - Can search individual courses by discipline to review what will transfer to MWSU

Please note the Faculty tab also provides a direct link to the University Catalog, as well as many other tools for faculty (Attendance Verification, Early Intervention Reporting, Photo Rosters, etc.)