

Missouri Western State University - Interfraternity Council

Revised: 2-26-2017

Constitution

MISSION

Each fraternity recognized by the University and the IFC shall have stated purpose in harmony with the mission of the university. Fraternities shall promote the pursuit of academic excellence, personal integrity, and civic responsibility. Any additional goals they hold for themselves should be compatible with those of the university and the IFC.

PREAMBLE

We, the men of the fraternities of Missouri Western State University (MWSU), in order to promote a structured system of codes, ethics, scholarship, philanthropy, and cooperation among the fraternities, and with the fraternities between the administration, the faculty, the student body, the sororities and the community of St. Joseph do ordain and establish this constitution of the Interfraternity Council of Missouri Western State University.

ARTICLE I - NAME

This organization shall be known as the Interfraternity Council of Missouri Western State University and shall be referred to as the "IFC."

ARTICLE II – PURPOSE

The goals of this organization shall be to establish and preserve a system of governance that will create a code of ethics and a set of standards for the fraternities of Missouri Western State University, as well as to promote cooperation and friendship among and between the fraternities, the administration, the faculty, the student body, the sororities, and the community of St Joseph. The IFC will sponsor cultural and educational programs for members of the fraternal system. The IFC will preserve and enforce all national, state, local, university and IFC rules and advice the fraternities in compliance with all chapters' national headquarters policies.

ARTICLE III – ETHICS

- Section 1 All Interfraternity Council rules shall be upheld at all times.

- Section 2 When active as a representative of IFC you may not point perspective members to your individual chapter. Individual chapters may not use the name of the Council when contacting prospective members.

- Section 3 Degrading, suggestive, or biased comments by chapter members concerning other fraternities or sororities will not be tolerated.

- Section 4 Every chapter and chapter member is expected to act in accordance to their founding ideals at all times and under all circumstances. All chapters are accountable for their actions and the actions of their members at all times and under all circumstances.

ARTICLE IV – OFFICERS AND COUNCIL

- Section 1 The IFC Executive Board shall consist of a President, Vice-President, Three (3) Vice Presidents of Recruitment, Vice President of Scholarship and Judicial Affairs, Secretary, Treasurer, and IFC Advisor who will make up the executive committee and will be assisted by the IFC advisor. Each member of the executive committee of the IFC will hold a term of office for one year.
- Section 2 Representation to the Council shall be made up of the IFC Executive Board and three representatives from each fraternity. Any organization with fewer than fifteen members has the option of having only two representatives attend.

ARTICLE V – MEMBERSHIP

- Section 1 Membership to the IFC shall consist of the national fraternities chartered or colonized at Missouri Western State University and also recognized by the University administration and the Student Government Association.

ARTICLE VI – MEETINGS

- Section 1 Regular meetings are recommended to be held at least twice a month as determined by the IFC President and Advisor.
- Section 2 Quorum shall consist of fifty percent plus one of the members of the IFC Council.
- Section 3 In order for The IFC Council to be eligible to vote on business at meetings, it must have at least one of its representatives from each fraternity present.
- Section 4 Special meetings of the IFC must be called at least twenty-four hours ahead of the meeting time.
- Section 5 All meetings will run in accordance with Robert's Rule of Order.

ARTICLE VII – COMMITMENT

- Section 1 The IFC will assist each fraternity in achieving the goals and objectives as listed in the Greek Life Plan of Missouri Western State University.
- Section 2 This commitment will be based on high academic standards and achievement, philanthropic service to the campus and community, support and promotion of the University Alma Mater, leadership development, fiscal integrity, responsible membership selection and education, and promotion of responsible social interaction.
- Section 3 In return for this commitment, the IFC will accept that the University recognize and respect the need for students to organize themselves into fraternities and the benefits gained from this organization.

ARTICLE VIII – AMENDMENT

Section 1 This Constitution may be amended by a vote of two-thirds of the IFC Council members at any meeting, provided there is quorum, and written notice of such proposed action is presented to the IFC Council members at least one week prior to the meeting.

ARTICLE XIV – ADOPTION

Section 1 This Constitution shall be ratified by a unanimous vote of the IFC Council at least one week prior to the meeting of ratification.

The Missouri Western State University - Interfraternity Council

Bylaws

ARTICLE I – OFFICERS

Section 1 **President:** To be eligible for candidacy, one must have served as an IFC representative for a period of at least one full year and must have a cumulative GPA of 2.75. The President shall not currently hold one of the top two executive positions in their fraternity. The IFC President shall:

- A. Be the Chief Executive of the IFC.
- B. Preside at all IFC meetings.
- C. Have the right to call special meetings of the IFC.
- D. Act as the official representative of the IFC at all events and/or meetings both within and outside of the University.
- E. Exhibit absolutely no bias toward a particular fraternity while exercising the duties of President and shall always act for the good of the IFC.

Section 2 **Vice-President:** To be eligible for candidacy, one must have served as an IFC representative for a period of at least one full semester and must have a cumulative GPA of 2.5. The IFC Vice-President shall:

- A. Assume all Presidential powers in the absence or disability of the President.
- B. Nominate all chairmen of the IFC standing committees, subject to the approval of a simple majority vote of the IFC Executive Board.
- C. Appoint the members of the IFC to the committees at his discretion.
- D. Exhibit absolutely no bias towards a particular fraternity while exercising the duties of Vice-President and shall always act for the good of IFC.
- E. Hold meetings with members of the Administration in order to keep them updated and informed on the current issues.
- F. Represent the interests of the IFC at Student Senate meetings and take an active role in the activities of the Student Senate.
- G. Deliver an oral report of senate meetings to the IFC whenever they are available.

Section 3 **Secretary:** To be eligible for candidacy, one must have a cumulative GPA of 2.5. The IFC Secretary shall:

- A. Record and preserve the minutes of all meetings of the IFC and shall submit such minutes for approval at subsequent meetings.
- B. Keep all records of attendance and check for quorum at meetings.
- C. Conduct such correspondence as may be necessary in coordination with the business of the IFC.
- D. In accordance with the attendance policy, present motions at IFC meetings to bring action against a fraternity or a representative due to lack of attendance (Article IV of the bylaws).
- E. See that all meetings and procedures of the IFC are conducted according to Robert's Rule of Order, and/or the IFC Constitution and Bylaws.
- F. Ensure that the IFC Constitution and Bylaws are updated on a regular basis, and that it is made available to all members, each semester.
- G. Be knowledgeable in the areas of parliamentary procedure as well as the IFC Constitution and Bylaws.
- H. Show absolutely no bias towards a particular fraternity while exercising the duties of the Secretary and shall always act for the good of the IFC.

Section 4 **Vice Presidents of Recruitment (one from each fraternity):** To be eligible for candidacy, one must have a cumulative GPA of 2.5. The Vice presidents of Recruitment shall:

- A. Be responsible for supervising and promoting recruitment. Recruitment promotions may include, but are not limited to, the following: summer mailings to students and parents, promotion of recruitment kick-off events, and recruitment calendar of events.
- B. Be responsible for designating the recruitment period for the upcoming semester, to be passed by a majority vote of the IFC Executive Board.
- C. Be responsible for hosting an informational presentation for all prospective members who choose to attend which explains the recruitment rules and processes.
- D. Be required to produce and distribute an evaluation to all individuals who went through recruitment, including individuals who joined an organization and those who did not, with the reasons they decide to join or not.
- E. Be responsible for establishing recruitment guidelines/rules that must be followed by each fraternity during the recruitment process. These guidelines/rules can be amended by the IFC with a two-thirds vote of the Executive Board.
- F. Exhibit absolutely no bias towards a particular fraternity while exercising the duties of the Vice Presidents of Recruitment and shall always act for the good of the IFC.

Section 5 **Vice President of Scholarship and Judicial Affairs:** To be eligible for candidacy, one must have a cumulative GPA of 2.5. The Vice President of Scholarship and Judicial Affairs shall not hold one of the top two executive positions in their fraternity and must have served on IFC for a year. The Vice President of Scholarship and Judicial Affairs shall:

- A. Act as the Chief Justice for the IFC Judicial Board.
- B. Act in accordance to all rules, regulations, policies and processes stated in Article XI of the Constitution.
- C. Recommend the form of sanctions to the IFC Judicial Board for those fraternities failing to comply with the rules and regulations stated with in the IFC Constitution and By-Laws.
- D. Inform the accused chapter of the hearing process, the chapter's rights, the sanctions imposed (if the chapter is found guilty of the charge), and the appeals process.
- E. Exhibit absolutely no bias towards a particular fraternity while exercising the duties of the Vice President of Scholarship and Judicial Affairs and shall always act for the good of the IFC.

Section 6 **Treasurer:** To be eligible for candidacy must have a cumulative GPA of 2.5. The IFC Treasurer shall:

- A. Keep all of the accounts and records of the IFC and render a report to the IFC as may be requested by the President and/or IFC Advisor.
- B. Oversee all withdraws of funds and co-sign any and all checks with the President and IFC Advisor.
- C. Keep all books and records of the IFC available for public inspection at all times.
- D. Prepare an annual budget when requested and present it to the IFC Council.
- E. Be responsible for collecting all dues assessed upon each fraternity as determined by the IFC.
- F. Recommend the form of sanctions to the IFC Executive Board for those fraternities failing to comply with Article V and Article VIII of the IFC Constitution.
- G. Request budget to be printed from the Center for Student Involvement. Must request a week prior to needing.
- H. Exhibit absolutely no bias towards a particular fraternity while exercising the duties of the Treasurer and shall always act for the good of the IFC.

Section 7 **Advisors:** The title, IFC Advisor, shall be granted to a faculty/staff member who wishes to attend the IFC meetings on a regular basis. The IFC Advisor shall aid and assist the IFC by advising and

attending all meetings of the IFC. The Advisor will also attend meetings of the IFC Executive Board. The Advisor must be included as signatures on all financial documents.

ARTICLE II – OFFICER RESIGNATION/REPLACEMENT

- Section 1 **Officer Resignation:** The resignation of an officer must be presented in writing at a regular meeting of the IFC at least one week prior to its effect.
- Section 2 **Officer Replacement:** Officer Replacement shall be made by a majority vote of the IFC Executive Board. The officer replacement shall fulfill the duties of the office through the original term of the retiree.

ARTICLE III – IMPEACHMENT PROCEEDINGS

- Section 1 Any member of the IFC bringing charges against an officer or member for the purpose of removal from office shall present these charges in writing, signed by at least three representatives from separate fraternities, at the upcoming regular scheduled meeting.
- Section 2 Any action on these charges must be tabled until the next regularly scheduled meeting.
- Section 3 Between the time the charges are presented and the meeting at which action shall be taken, notice of the motion for removal shall be given to all members of the IFC.
- Section 4 After a due hearing, with quorum present, an officer or member shall be removed from office by a vote of two-thirds of the IFC Executive Board.
- Section 5 In the event the President is under charge, the Vice-President shall preside at the meeting.
- Section 6 In the event an officer is impeached, refer to Article I, Section 9 of the Bylaws.

ARTICLE IV – ELECTION OF OFFICERS

- Section 1 The IFC Advisor shall be responsible for seeing that all the IFC elections are run in a fair manner. Set in fall, no later than November 30.
- Section 2 Elections shall be conducted within the IFC, with each member of the general body of IFC who is present during the election eligible for one vote.
- Section 3 Nominations shall be taken two weeks prior to the vote with additional nominations accepted until the time of the elections.
- Section 4 The candidate with the simple majority vote of the IFC general body will take office.

ARTICLE V – FINANCES

- Section 1 The IFC dues will be paid each semester by each fraternity having membership within the IFC. These dues shall be collected and monitored by the Treasurer. These must be paid by the 2nd week of Fall Semester and 10th week of spring semester. Dues are \$10 per active member of each fraternity represented within IFC.
- Section 2 The eight IFC executives shall be required to prepare and submit an annual budget report by March 1, based on expenses and financial needs.
- Section 3 Failure to pay dues shall result in the Executive Board recommending disciplinary sanctions for the delinquent chapter.

ARTICLE VI – ATTENDANCE POLICIES

Section 1 Unexcused Absence

- A. If an IFC Executive Board member has accumulated three unexcused absences in a semester he will be relieved of his duties and his chapter will appoint a replacement. Excuses must be submitted to the secretary prior to that week's meeting.
- B. A fraternity that has completely failed to have representation at two consecutive meetings or a total of three or more meetings in a semester shall immediately be referred to the IFC Judicial Board.
- C. Attendance at committee meetings and officer meetings shall be considered mandatory and no committee member or committee chairman shall miss two or more unexcused meetings per semester. No committee chairman shall miss more than two officer meetings per semester.
- D. A committee member or officer missing three or more unexcused meetings (not combined) shall be subject to impeachment proceedings. See Article III of the Bylaws for details on the impeachment process.

Section 2 Excused Absences

- A. Any absence may be considered excused if a written notice of the absence is submitted to the Secretary.
 - a. For every two excused absences will equal one unexcused absence for that member
- B. All excuses will be subject to a simple majority approval of the Executive Board to determine the validity of the excuse. Refer to Article V, Section 5, Subsection A for details on Excused Absences.

ARTICLE VII- VOTING

Section 1 Each fraternity will have one vote in the conduct of the IFC. The Vice-President, VP's of Recruitment, VP of Scholarship and Judicial Affairs, Secretary, Treasurer and council members may be the voting delegate for their respective chapters. The President cannot vote except in the case of a tie.

In the event of an unexcused absence, the representative/ Executive Board member's vote will be forfeited. For an excused absence, a proxy will be given to an Executive Board member of the respective chapter. An excused absence shall only be given for class or being a representative of the University.

Section 2 Each fraternity will be required to maintain its membership through payment of semester dues to the Council in order to vote. (See "Article IX" in the constitution for details)

ARTICLE VIII – COMMITTEES

Section 1 Committees shall be established for the purpose of carrying out the business of the IFC.

Section 2 Can be established as a bylaw.

Section 3 Ad-Hoc committees shall be created on an as-needed basis by a simple majority vote of the IFC.

ARTICLE IX – CHAPTER EXPECTATIONS

Section 1 Appearance
MWSU Fraternities that have chartered or colonized will not display or support items that are considered demeaning to a group or individuals. These items include, but are not limited to signs, banners, etc.

Section 2 Hazing
MWSU Fraternities that have chartered or colonized shall not tolerate, condone, or participate in any activity that could be considered hazing. All violations shall be reviewed by the IFC advisor and Director of Student Involvement.

ARTICLE X – JUDICIAL POWER

Section 1 The IFC will wield all judicial power over fraternities' members of the IFC. It will also execute any punishment deemed necessary when violations of rules which are set forth in the Constitution, Bylaws, or the by Federal, State and Local Governments and the University, are broken. Any fraternity in violation shall be sent to the Judicial Board.

Section 2 The IFC shall set up a judicial system whereby each fraternity will be guaranteed a fair hearing.

ARTICLE XI – JUDICIAL BOARD

Section 1 Creation of Judicial Board

- A. The Council hereby establishes the Judicial Board as the primary body for hearing cases and issuing sanctions when necessary.

Section 2 Structure of Judicial Board

- A. The Vice-President of Scholarship and Judicial Affairs shall serve as Chief Justice of the IFC Judicial Board and shall preside over any and all hearings brought to the Judicial Board. The responsibilities of the Chief Justice are as follows:
 - a. Set the time and date for all hearings in conjunction with the IFC Advisor.
 - b. Inform all Judicial Board Representatives of procedures, sanctions, responsibilities, and protocols of the hearing process.
 - c. Oversee the entire hearing as well as the closed session for the Judicial Board's deliberation.
 - d. Serve as the primary investigator during any and all hearings. Any and all information, statements and documentation, or evidence will be collected by the Chief Justice and shared during the corresponding hearing.
 - e. Inform the accused chapter of the hearing process, the chapter's rights, the sanctions imposed (if the chapter is found guilty of the charge), and the appeals process.
- B. The Judicial Board shall consist of a total of 7 collegiate members of IFC. Three members shall be members of the IFC Executive Board and shall each be from a different fraternity chapter. Three members shall be members at large and shall each be from a different fraternity chapter. The seventh member shall be the Vice-President of Scholarship and Judicial Affairs from the IFC Executive Board.
 - a. Non-Executive Board representatives of the Judicial Board must be chosen by a simple majority vote of the general body of the IFC who are present during voting.
- C. All Judicial Board representatives are required to sign a privacy policy to maintain complete confidentiality in dealing with discipline cases. Representatives will be removed from the board if this confidentiality is breached.
 - a. the event of a Judicial Board seat vacancy, nominations for a new candidate will take place at the following IFC Council meeting.
- D. At no time will a hearing consist of more than two members of any one fraternity chapter, with the exception of the Chief Justice.

Section 3 Hearing Procedure

- A. Grievances may be filed with the official IFC Grievance Form and handed in directly to the Vice-President of Scholarship and Judicial Affairs or the IFC Advisor.
- B. Only the Vice-President of Scholarship and Judicial Affairs or the IFC advisor may call hearings.
- C. Any grievance filed will be subject to a hearing from the Judicial Board.
 - a. Grievances too severe to be governed under the scope of the IFC Judicial Board must be reported to the IFC advisor. He/She will meet with Director of Student Involvement for further review.
- D. Hearings will be held no less than 24 hours' notice and no more than five business days from the time of the Grievance submission unless additional time is needed.
- E. At the conclusion of the hearing, it is required to have the final outcome given within five business days.
 - a. If the grievance is made with less than 30 days left in the semester an emergency grievance hearing can be held at the discretion of the Vice President of Scholarship and Judicial Affairs and the IFC Advisor.
 - b. A grievance must be filed within 30 days of the incident.
- F. All parties stated in the grievance may be present during the date and time of the scheduled hearing for the purpose of explaining their case.
- G. A case shall be heard even if the accused chapter chooses not to attend. A "not in violation" plea will be entered on the chapter's behalf.
- H. Chief Justice will introduce those present at the hearing (i.e., members of the Judicial Board, advisor, investigator, accused chapter representatives, and the complainant).
- I. The complainant, if any, and the accused party, shall be entitled to representation (only one person other than the chapter's spokesman; i.e., chapter advisor) or other assistance in the presentation of its case. In as much as the discipline hearing is not a Court of Law, any such representative will not be allowed to cross-examine witnesses, introduce evidence, or make opening or closing remarks on behalf of the chapter.
- J. The Chief Justice will read the charges.
- K. The Chief Justice will ask the accused party's spokesperson (normally the chapter president) how he pleads (i.e., "in violation", "not in violation") to the charges read. If the accused chapter pleads "in violation", the Judicial Board may consider the sanctions imposed.
- L. Witnesses other than the accused chapter's representatives and the complainant will be excluded from the hearing except while testifying.

- M. The complainant will present the evidence to the Judicial Board, including presentation of the witnesses and the original incident report. The accused chapter's spokesperson (and complainant if there is one) will be entitled to ask witnesses questions relevant and material to the proceedings. Members of the Judicial Board shall also be allowed to question the witnesses.
- N. Upon completion of the presentation of evidence by the complainant, the chairman shall then ask the accused chapter's spokesperson to present any evidence that he has, including, but not limited to, calling witnesses. Members of the Judicial Board, including the investigator, will be entitled to ask questions of the witnesses presented by the accused chapter, that are relevant and material to the proceedings.
- O. The accused party will then have the opportunity to present rebuttal witnesses and evidence. The witnesses may be asked questions, relevant or material to the proceedings, by the accused chapter's spokesman or members of the Judicial Board.
- P. The Chief Justice will invite closing remarks from the complainant and the accused chapter's spokesperson.
- Q. Following the hearing, the Judicial Board will be allowed up to 24 hours deliberation period.
 - a. No hearings, interviews, or deliberations shall be held if school is not in sessions (i.e. weekends, holidays, school closings).

Section 4 Ruling

- A. A ruling will be made directly following a Grievance hearing and deliberation process. Refer to Article VI, Section 1 and 2 of the Constitution for voting requirements. Rulings will go into effect immediately after voting is complete.
- B. The Chief Justice shall not have voting privileges during a ruling with the exception of a complete absence of Judicial Board representation from one or more fraternity chapters.
- C. Rulings may only be passed by a 2/3 vote from the members of the Judicial Board which are present during a hearing.
- D. The Chief Justice shall deliver a ruling to both Grievance parties, in writing, directly after a ruling is complete.
- E. Acquittal - The chapter is found not to have committed the violation and the matter is dismissed.
- F. At all times, hearings are a confidential matter. The outcomes must be confidential as well.

Section 5 Sanctions

- A. The Judicial Board may choose more than one sanction depending upon the severity of the violation that was found to occur. The Judicial Board will take care to ensure that the sanction(s) imposed is/are appropriate to the severity of the violation committed. If a chapter is found in violation of any actions, their Inter/National Organization may be notified.
- B. Possible sanctions for parties found guilty of a violation may include, but are not limited to:
 - a. A formal written apology to the Interfraternity Council to be read at a business meeting.
 - b. Payment (restitution) of any damages incurred.
 - c. Payment of a fine payable to the Interfraternity Council.
 - d. Denial of designated privileges for a specified period of time (i.e., Greek Week, social functions, intramurals, etc.).
 - e. A community service project identified by the Judicial Board or the council.
 - f. Loss of the Council voting privileges for a specified period of time.
 - g. Probationary status within the council for a specified period of time.
 - h. Suspension from the Interfraternity Council and refusal of chapter recognition.
 - i. Formal, written recommendation by the Judicial Board to the council Administrative Advisor, the Dean of Students and the national fraternity for the revocation of the chapter's charter.

Section 6 Appeals

- A. The Appeal Board shall consist of the Vice President of Scholarship and Judicial Affairs, the IFC advisor, and the Director of Student Involvement.
 - a. All three board members may be present for appeal hearing and ruling, but ruling privileges are reserved exclusively for the Assistant Dean of Students and the IFC Administrative Advisor.
- B. The right of an appeal does not entitle a chapter to a full re-hearing of its case. An appeal must be in writing to the IFC Advisor and must explain how it meets one of the following criteria:
 - a. The student was not given due process;
 - b. New or additional evidence became available;
 - c. The conduct sanction was inappropriate for the violation;
 - d. The decision was not based on competent and substantial evidence.

- C. The Appeals Board will review the appeal and make a decision based on the hearing and the appeal form.
- D. The Appeal Board may accept the decision of the Judicial Board; reverse the decision and return the case to the Judicial Board for further hearings with specified suggestions; or reverse the decision and dismiss the case. It may NOT increase the sanctions, but it may, at its discretion, decrease the sanctions.
- E. If the Appeal Board accepts the report of the Judicial Board, the matter is deemed final and binding upon all parties.

ARTICLE XII – FORMAL RECRUITMENT

Section 1 General Rush Policies for Formal Recruitment

- A. **No bids** shall be given out until the specified Bid Date. Refer to the current Rush Schedule for details.
- B. Formal Rush week dates will be set a semester in advance and will consist of seven days starting officially at 5:00 pm on a Sunday and end on a Saturday at 10:00 am on Bid Day. The phrase “rush week” applies to the seven-day period where all IFC Rush Policies and Procedures must be followed.
- C. There shall be no consumption of alcohol in the presence of Potential New Members (PNM’s), nor shall there be any alcohol served around PNM’s on or off campus. Alcohol consumption is prohibited during all recruitment activities up to and including Bid Day. All active members and active alumni of each fraternity must comply with all IFC Rush Policies and Procedures. Any non-active member or alumni must comply as well if involved in any aspect of rush week.
- D. No member of IFC will engage in “Dirty Rushing” defined as the following:
 - a) The promise of Bids or membership before the specified bid day.
 - b) Making unjustified claims of one’s chapter.
 - c) Slander of any kind toward another fraternity.
 - d) Giving information, true or false, about another fraternity, this includes but is not limited to information regarding pledgship/associateship, chapter activities and policy, or stereotyping of a chapter.
- E. There shall be no communication with a PNM outside of Recruitment Rooms. PNM’s will be aware of the seriousness of these infractions and therefore will understand if a chapter isn’t communicating with them. Violations of any recruitment guidelines by a PNM will lead to ineligibility of that individual to receive a bid from any fraternity for the entire year (formal and informal recruitment).
- F. PNM’s may not visit living areas of active and/or alumni fraternity members during the formals recruitment period except to attend recruitment events. The Vice Presidents of Recruitment MUST be notified in advance of the recruitment period of any living arrangement) (i.e., biological brothers living together)
 - a) If any PNM or Fraternity member is employed by MWSU as a Residential Assistant (RA), that employee may visit the other party’s on-campus living area for official business only.
- G. All rush violations must be reported to the IFC Advisor for review. Only executive officers of an organization of IFC can file a rush complaint. Violations will be reviewed by the IFC Executive Council and the IFC Advisor within 24 hours of the report violation.

- H. All policies and procedures regarding the execution, operation and eligibility for participation for all Fraternity chapters and PNM's during Formal Rush are enforced primarily, and set at the discretion of the IFC Advisor.

Section 2 Scheduling

- A. Sunday will consist of a "Fraternity Life" informational hosted by the IFC Executive Board in the location designated by the Rush Schedule. The seminar will emphasize on the following aspects of fraternity life: a) Brotherhood, b) Service/Philanthropy, c) Leadership, and academics/Scholarship, d) cost per fraternity e) All PNMs must visit each fraternity event on Wednesday and Thursday. This informational will be followed directly by individual chapter informational sessions. Each Fraternity may allow up to five total members (excluding IFC executive board) who are in good standing with their Fraternity to answer questions after each seminar.
- B. On Tuesday will be community service day.
- C. Wednesday and Thursday; Fraternities may have individual rush events. Rush events and back up schedules must be turned in no later than August 1st to the IFC Advisor.
- D. The IFC Advisor will approve each schedule. Once approved, any deviance from the original schedule will be considered a rush violation. It is imperative that each fraternity have back-up events planned in addition to the events already planned in case of unforeseen circumstances. The IFC advisor must approve the backup rush events 24 hours prior to the event taking place.
- E. Each PNM must attend all events designated by the IFC Advisor as mandatory. Violation of this policy may result in ineligibility of accepting a bid.
 - a) Absences may be approved by the IFC Advisor, if notified in advance unless in the event of an emergency
- F. The IFC Advisor or appointed designee will have the duty of ensuring that each fraternity follows their approved rush schedule and will do this by attending the events.
- G. All rush dates and times are subject to change at the discretion of IFC and the IFC Advisor.

Section 3 Advertising/Banner Policies

- A. IFC will advertise information regarding rush week and rush events.
- B. Each Fraternity will have the ability to advertise all information regarding their rush week events.
- C. Each Fraternity must comply with all MWSU policies in regards to advertising which includes those policies set forth by the Director of Student Involvement, the IFC Advisor, and IFC Executive Council.
- D. Banner (and slogans) must be approved by the Director of Student Involvement exactly two weeks prior to hanging them. Only pre-approved banners may be displayed and must follow all MWSU banner guidelines.
- E. Any banners not found in compliance are subject to removal by IFC or any other able University Official with the consent of the IFC Advisor or Director of Student Involvement. Repeated offenses of this nature are considered a rush violation and a fraternity found responsible is subject to disciplinary action.
- F. Each Fraternity may have up to three banners at any one time (excluding the dates between the first day of classes, until the first day of individual chapter rush events) to promote themselves.
- G. IFC will promote rush week during the summer with vinyl banners (if available)
- H. Any advertisement showing a particular event which has already occurred must be removed within twenty-four hours.
- I. The removal of any banners by any organization other than the one to which it belongs or by anyone not authorized through these policies is subject to disciplinary actions. If it was a fraternity as a whole the act will serve as a rush violation and will be reviewed by the IFC Executive Council.

- J. IFC Executive Council and the IFC Advisor will handle any and all complaints regarding advertising violations.
- K. Each Fraternity will be responsible for sending one representative to work the IFC Table during Summer Orientation.
 - a. Each Fraternity is allowed to send one representative to work the IFC Table.
- L. Each Fraternity may promote only their Fraternity's letters during Summer Orientation and only if every Fraternity is present.

Section 4 Bid Policies

- A. By 10 AM on Saturday, the seventh day of rush week, each chapter must turn in, to the IFC Advisor, a list of their desired potential members and invitations for each PNM. No list or invitations will be accepted past 10 am.
- B. Invitations should have all the valid information on them such as name of chapter, location of Bid Ceremony, time, dress, and contact information for one individual (i.e. Rush Chair).
- C. When a chapter turns in their list and invitations a check will be made between the chapters list and the chapter's invitations to guarantee that each PNM the chapter wishes to invite has an invitation from those chapters.
- D. Once the list and invitations are turned over to the IFC Advisor changes will not be allowed.
- E. The IFC Advisor will place invitations in large envelopes marked for each individual potential.
- F. Chapters may not have contact with potential members from the end of interviews until the Formal Bid Ceremony begins, unless approved by IFC Executive Board and IFC Advisor.
- G. Each PNM must fill out an IFC Rush Application prior to receiving their Bid Event Invitations. If the potential member does not have an application on file they will not be allowed to receive an invitation.
- H. If a potential does not meet the grade requirement of a 2.5 GPA, set by MWSU, they will not be allowed to participate in rush nor receive a bid from a chapter.
- I. Deadline for submission of Rush Applications will be Tuesday of rush week.
- J. Chapters will receive a list of all potentials that have turned in applications and meet grade requirements by Thursday, the fifth day of Rush Week by 5:00 p.m.
- K. Chapters must turn in a list by 4:00 pm on Saturday, the last day of Rush Week of all potential members who have accepted a bid to become a pledge to that chapter. If not judicial actions will be taken through the IFC Executive Council.
- L. Any potential given a bid and accepted but not registered through IFC will not be allowed to join and will result in a rush violation.
- M. Any deviation or violation of the Bid Policies and Procedures will result in a rush violation and will be dealt with by IFC Executive Board and the IFC Advisor in a suitable manner.

Article XIII – INFORMAL RECRUITMENT

Section 1 General Policies for Informal Recruitment (Spring)

- A. The informal recruitment period is to be defined as two weeks after formal recruitment bid day up until the last day of January.
 - a. Recruitment week may continue into February if the first day of Recruitment week is in January.
- B. There shall be no consumption of alcohol in the presence of Potential New Members (PNM's), nor shall there be any alcohol served around PNM's on or off campus. Alcohol consumption is prohibited during all recruitment activities up to and including Bid Day. All active members and active alumni of each fraternity must comply with all IFC Rush Policies and Procedures. Any non-active member or alumni must comply as well if involved in any aspect of rush week.

- C. No member of IFC will engage in “Dirty Rushing” defined as the following:
 - a) Making unjustified claims of one’s chapter.
 - b) Slander of any kind toward another fraternity.
 - c) Giving information, true or false, about another fraternity, this includes but is not limited to information regarding pledgship/associateship, chapter activities and policy, or stereotyping of a chapter.
- D. Each Fraternity may interview Potential New Members during the informal recruitment period.
- E. Each fraternity will have the ability to contact PNM’s from their fraternity’s name list and own recruitment efforts.
- F. IFC will give each fraternity any PNM contact information from IFC recruitment efforts.
- G. A list of all of the bids that were extended by a fraternity and accepted by a PNM must be turned into IFC no later than the last day of recruitment week.
- H. All rush violations must be reported to the IFC Advisor for review. Only executive officers of an organization of IFC can file a rush complaint. Violations will be reviewed by the IFC Executive Council and the IFC Advisor within 24 hours of the report violation.
- I. All policies and procedures regarding the execution, operation and eligibility for participation for both Fraternity chapters and PNM’s during Informal Rush are enforced primarily, and set at the discretion of the IFC Advisor.

Section 2 Bid Policies

- A. Before any potential bid can be given out, a grade check must be performed on the potential new member to certify that they meet requirements of a qualified PNM.
- B. If a PNM does not meet the grade requirement of a 2.5 GPA, set by MWSU, they will not be allowed to participate in rush nor receive a bid from a chapter.
- C. Bids cannot be handed out until the last day informal recruitment.
- D. Any deviation or violation of the Bid Policies and Procedures will result in a rush violation and will be dealt with by IFC Executive Board and the IFC Advisor in a suitable manner.