

**Request to Develop Online Course – First MWSU Development
Part-Time Faculty**

Submission Deadlines

Courses to be Offered First in Fall – February 1 of prior academic year

Courses to be Offered First in Spring – September 15 of prior academic year

Courses to be Offered First in Summer – February 1 of prior academic year

[Note: Exceptions to these deadlines may be granted by the dean and provost.]

Faculty Member: _____

G# _____

Department: _____

Course to be Developed: _____

Term During Which Course Will be Developed: _____

Proposed Term that Course Will First be Offered: _____

Proposed Cycle of Offering of Course (e.g., every term, once per year, etc.)

How will the proposed course meet program/university requirements and generate new enrollment for the University?

If the proposed course is part of a joint project with other faculty, list the other faculty involved and the courses to be developed.

Previous online course(s) developed by applicant:

Technologies used in prior online or face-to-face courses that will benefit your development of the proposed online course:

