

MISSOURI WESTERN STATE UNIVERSITY

AUTHORIZATION FOR GRADUATE OVERLOAD

Graduate students normally may not take more than 12 credit hours (10 if a graduate assistant) during the fall and spring terms. They may take no more than six credit hours in a summer term. Overloads are possible only with the approval of the department (the chairperson or delegate), and the Graduate Dean. The student must provide compelling reasons why the overload should be approved.

Please provide the original and three copies of this form.

G Number _____

Last Name _____ First Name _____ MI _____

Address _____ City _____ State _____ Zip _____

E-mail Address _____

Department _____ Degree Sought _____

Term in which overload is to be taken _____

Total number of credit hours _____

Reason for overload _____

Student Signature _____ Date _____

Academic Advisor _____ Date _____

Department Chair _____ Date _____

Graduate Dean _____ Date _____

Copies: Graduate Dean, Department, Registrar