

Communicating Rubric

Definition

Communicating is the development of students' ability to communicate effectively through oral, written, and digital channels using the English language, quantitative, and other symbolic systems. Students should be able to write and speak with thoughtfulness, clarity, coherence, and persuasiveness; read and listen critically; and select channels appropriate to the audience and message.

SLO: Analyze and evaluate their own and others' speaking and writing. (C1)

Performance Indicator	Proficient 3	Developing 2	Emerging 1	Insufficient 0	Not Applicable to the Assignment
(P1) Identifies key message	<i>Accurately</i> identifies the central message	Identifies <i>some</i> elements of the central message	Identifies <i>few</i> elements of the central message	<i>Does not</i> identify the central message	
(P2) Evaluates the organization of the communication according to normative criteria	Evaluates <i>most</i> organizational elements present in both one's own and others' communication	Evaluates <i>some</i> organizational elements present in both one's own and others' communication	Evaluates a <i>few</i> organizational elements present in both one's own and others' communication	<i>Does not</i> evaluate any organizational elements present in one's own or others' communication	
(P3) Evaluates the clarity of the communication according to normative criteria	Consistently evaluates the clarity of both one's own and others' communication	Somewhat consistently evaluates the clarity of both one's own and others' communication	Inconsistently evaluates the clarity of both one's own and others' communication	<i>Does not</i> evaluate the clarity of both one's own and others' communication	
(P4) Evaluates the delivery of the communication according to normative criteria	Consistently evaluates the delivery of both one's own and others' communication	Somewhat consistently evaluates the delivery of both one's own and others' communication	Inconsistently evaluates the delivery of both one's own and others' communication	<i>Does not</i> evaluate the delivery of both one's own and others' communication	

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SLO: Make formal written and oral presentations employing correct diction, syntax, usage, grammar, and mechanics. (C2)

Performance Indicator	Proficient 3	Developing 2	Emerging 1	Insufficient 0	Not Applicable to the Assignment
(P1) Communicates using correct diction	<i>Consistently</i> uses correct diction	<i>Sometimes</i> uses correct diction	<i>Rarely</i> uses correct diction	<i>Does not</i> use correct diction	
(P2) Communicates with correct usage of language	<i>Almost always</i> uses language appropriate to the situation	<i>Sometimes</i> uses language appropriate to the situation	<i>Rarely</i> uses language appropriate to the situation	<i>Does not</i> use language appropriate to the situation	
(P3) Communicates using correct syntax, grammar and mechanics	<i>Consistently</i> uses correct syntax, grammar, and mechanics	<i>Sometimes</i> uses correct syntax, grammar, and mechanics	<i>Rarely</i> uses correct syntax, grammar, and mechanics	<i>Does not</i> use correct syntax, grammar, and mechanics	

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SLO: Focus on a purpose (e.g., explaining, problem solving, argument) and vary approaches to writing and speaking based on that purpose. (C3)

Performance Indicator	Proficient 3	Developing 2	Emerging 1	Insufficient 0	Not Applicable to the Assignment
(P1) Identifies the purpose	<i>Mostly</i> identifies the purpose	<i>Partially</i> identifies the purpose	<i>Minimally</i> identifies the purpose	<i>Does not</i> identify the purpose	
(P2) Chooses approaches to writing based on purpose	<i>Mostly</i> chooses approaches to writing based on purpose	<i>Sometimes</i> chooses approaches to writing based on purpose	<i>Rarely</i> chooses approaches to writing based on purpose	<i>Does not</i> choose approaches to writing based on purpose	
(P3) Chooses approaches to speaking based on purpose	<i>Mostly</i> chooses approaches to speaking based on purpose	<i>Sometimes</i> chooses approaches to speaking based on purpose	<i>Rarely</i> chooses approaches to speaking based on purpose	<i>Does not</i> choose approaches to speaking based on purpose	

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SLO: Communicate effectively in groups by listening, reflecting, and responding appropriately and in context. (C4)

Performance Indicator	Proficient 3	Developing 2	Emerging 1	Insufficient 0	Not Applicable to the Assignment
(P1) Demonstrates effective group communication through listening	<i>Usually</i> demonstrates effective group communication through listening	<i>Sometimes</i> demonstrates effective group communication through listening	<i>Rarely</i> demonstrates effective group communication through listening	<i>Does not</i> demonstrate effective group communication through listening	
(P2) Reflects on and evaluates effectiveness of group communication	<i>Mostly</i> reflects on and evaluates effectiveness of group communication	<i>Sometimes</i> reflects on and evaluates effectiveness of group communication	<i>Rarely</i> reflects on and evaluates effectiveness of group communication	<i>Does not</i> reflect on and evaluate effectiveness of group communication	
(P3) Demonstrates effective group communication through responding appropriately and in context	<i>Usually</i> responds appropriately and in context when in a group	<i>Sometimes</i> responds appropriately and in context when in a group	<i>Rarely</i> responds appropriately and in context when in a group	<i>Does not</i> respond appropriately and in context when in a group	