**COURSE TITLE**: *Prefix, number, and course title in the course catalog.*

**CLASS MEETING DATES:** *Semester start and end dates.*

**CLASS MEETING TIME**: *Day(s) of the week and specific meeting time(s).*

**CLASS MEETING LOCATION:**

**METHOD OF INSTRUCTION:** *Face-to-face, blended, or online.*

**INSTRUCTOR**:

**OFFICE**:

**OFFICE HOURS**: *5 posted hours per week plus a statement such as “or by appointment”.*

**CONTACT INFORMATION**: *Office Phone and Email, plus a statement concerning a reasonable timeframe for a faculty response to email such as “within one business day”.*

**REQUIRED TEXT**: *Title, Edition, Author, and ISBN.*

**SUPPLEMENTAL MATERIALS**: *Describe as necessary or, if not needed, remove.*

**COURSE DESCRIPTION**:

*Course Description which is in the course catalog.*

**COURSE OBJECTIVES:**

*General description of what students will gain from the course.*

**COURSE GRADING POLICY AND PROCEDURE:**

*Clearly explain how the students' grades are determined.*

**FULL MWSU SYLLABUS:**

Students should visit <https://intranet.missouriwestern.edu/syllabus> and review all syllabus statement information. The full university syllabus statement includes information on attendance, student conduct, academic honesty, students with disabilities, Title IX regulations, and more.

**TENTATIVE COURSE OUTLINE:**

List the specific topics to be covered each week of the semester, including any assessments you will use to measure each of the learning objectives.