

# MWSU Department of Music

## Instrument Loan Contract

\_\_\_\_\_  
Instrument Mouthpiece? **Y** | **N**

\_\_\_\_\_  
Serial Number                      \_\_\_\_\_  
Make    \_\_\_\_\_  
Locker #

### Borrower Information:

\_\_\_\_\_  
Borrower Name    \_\_\_\_\_  
Phone #

\_\_\_\_\_  
School Address    \_\_\_\_\_  
G #

\_\_\_\_\_  
City, State, Zip    \_\_\_\_\_  
Email

\_\_\_\_\_  
Parent's Name (s)    \_\_\_\_\_  
Parent's Phone #

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City, State, Zip

### Authorization (Faculty and Staff Only):

\_\_\_\_\_  
Authorized By:    \_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized for (time and use):

\_\_\_\_\_  
Date checked out:    \_\_\_\_\_  
Date to be returned:

\_\_\_\_\_  
Date Returned:    \_\_\_\_\_  
Checked in By:

\_\_\_\_\_  
General description of instrument condition on borrowing date.

\_\_\_\_\_

\_\_\_\_\_

**Note:** The person checking out the instrument is held responsible for returning it in as playable a condition as it was on check-out. The exception to this being the normal wear and tear from normal usage.