

# MISSOURI WESTERN STATE UNIVERSITY

## Application for Graduation - Undergraduate Degree

Directions - **The appropriate graduation fee must be submitted with this form (\$40 first degree; \$10 each additional degree).** Credit card payments may be submitted by completing the information on the second page of this application. Graduation applications should be submitted to the Registrar's Office, Eder Hall 102, faxed to 816-271-4229 or scanned and emailed to registrar@missouriwestern.edu.

G Number \_\_\_\_\_ MWSU email \_\_\_\_\_

**NAME** (as it should appear on diploma)

Last \_\_\_\_\_

First \_\_\_\_\_ Middle \_\_\_\_\_

• Graduation correspondence sent by e-mail will always be sent to your MWSU account.

### DIPLOMA ADDRESS

Domestic address (your diploma will be mailed to this address)

Street \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone (**Home**) (\_\_\_\_\_) \_\_\_\_\_ (**Cell**) (\_\_\_\_\_) \_\_\_\_\_

International address (You should coordinate shipping through eshipglobal.com and use the notification email at Missouri Western of registrar@missouriwestern.edu.)

**First Degree** \_\_\_\_\_

**Major** \_\_\_\_\_ **Second Major** \_\_\_\_\_

**Concentration(s)** \_\_\_\_\_ **Minor(s)** \_\_\_\_\_

**Second Degree** \_\_\_\_\_

**Major** \_\_\_\_\_ **Second Major** \_\_\_\_\_

**Concentration(s)** \_\_\_\_\_ **Minor(s)** \_\_\_\_\_

Have you been awarded a previous MWSU degree?  YES  NO

Semester of Graduation (If you are registering in any summer courses to complete degree requirements please mark Summer.)

FALL  SPRING  SUMMER YEAR \_\_\_\_\_

### Cap and Gown Information:

**HEIGHT** \_\_\_\_\_ **BUILD** (check one)  Regular Size (S/M/L)  Plus Size

May Commencement Program recognizes both Spring and Summer graduates; December Commencement Program recognizes Fall graduates only.

Do you plan to attend Commencement?  YES  NO

If yes, will you need accommodations during the ceremony?  YES  NO

Will you be taking courses at any institution other than MWSU during your last semester before graduation?

YES  NO

If yes, please list the institution(s) and the course(s) -

\_\_\_\_\_

Transcripts and the MWSU diploma will not be released if any financial obligation exists with the University.

Office use only

Date Paid \_\_\_\_\_

1st Degree \_\_\_\_\_ 2nd Degree \_\_\_\_\_ Late Fee \_\_\_\_\_ Total \_\_\_\_\_

## Credit Card Payment

**Credit card payment must include the following:**

Student Name: \_\_\_\_\_

Student I.D. Number (G # or SSN): \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Card Holder Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

VISA

MASTERCARD

DISCOVER

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp.: \_\_\_\_/\_\_\_\_ CVV #: \_\_\_\_\_

Amount Due - \$40 graduation fee for the first degree ( additional \$10 for subsequent degrees): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_